

Engineering College, Ajmer

Department of ECE

Office Order (Revised)

No: ECA/ECE/2021/3076

Date:- 23/09/2021

As per direction, Higher studies data, Placement data and Alumni data of the department should be kept by the department LDC. Above data will be provided by the concerned faculty member to the LDC.

1. Alumni record – 1. Sh. L.K. Dusad

2. Sh. Rajesh Kumar Raj

- Alumni data should include name of the Alumni, e-mail ID of the Alumni, mobile number, name& address of the company/Industries/Institution.
- Also the concerned teachers made an arrangement for interaction with the Alumni to the present student in a two week or in one week or in one month.

1. Placement & Higher studies data – 1. Sh. Harish Kumar sharma

2. Sh. Ravi Kumar Goyal

- a) Placement data should be provided in this format:

S. No.	Name of Student	Roll No.	Company/Industries where he/she selected	Package per annum
1				

- Data sheet should be sealed and Signed by the TPO of the college & TPO of the department.
- Higher studies data should include the admission/appointment letter of the student where he/she selected through GATE.


Head, ECE

Copy to (through College Website):

- Principal for kind information
- concerned staff members
- Training and placement cell
- Guard file.