

CODE OF CONDUCT FOR HOSTEL RESIDENTS

- 1) Keep your room neat and clean and maintain personal hygiene and sanitation .
- 2) Minimize wastage of power ,water and food items ; electrical appliances / fittings should be switched off and water taps should be closed when not in use .
- 3) Complaints (if any) should be registered in the complaint register kept with the caretaker of the hostel . Hostel caretaker is the immediate contact for any need .
- 4) Do not use electrical appliances in the rooms . Do not move furniture ,electrical fittings , utensils and other items from their specified place to any other place .
- 5) Observe silent hours in the hostel (TV and music system should not be used) on weekdays from 10 PM to 8 AM and on weekends from 11 PM to 8 AM.
- 6) Private cooking in hostel/rooms is not permitted .Dining should be confined to dining area only .Taking utensils out of the dining hall is not permitted .
- 7) Rearing of pet animals is prohibited in the hostel premises .
- 8) Consumption of alcoholic drinks , smoking and use of narcotic drugs is strictly prohibited.
- 9) Ragging in any form is a punishable offence .Report any incident of ragging immediately to the competent authorities.
- 10) Take proper care of furniture and fixtures handed over to you .In case of damage or disfigurement of any of the hostel property ,you have to pay the cost of the damage and fine may be imposed as decided by the college authorities .Disciplinary action may also be taken .
- 11) Take care of your personal belongings in the hostel and in case of any loss or damage to such personal belongings , the institute and the hostel authorities will not be responsible for any kind of compensation or otherwise .
- 12) In case of any sickness or any sort of infectious disease or any personal injury inform the hostel authorities and your parents immediately .
- 13) Take precautions against insect-bites ,snake-bites ,animal -bites and such other infections and diseases .For minor injuries and ailments , first aid box is available with the hostel caretaker .
- 14) The Warden/Chief Warden's decision on all matters related to the hostel would be final and binding .The hostel authorities have the right to inspect and enter your rooms any time ;you are required to cooperate with the concerned person .
- 15) Parents ,guardians or others should not be entertained in hostel rooms .
- 16) For further details regarding the hostel rules and regulations visit the college website www.ecajmer.ac.in .

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ITEMS TO BE BROUGHT BY THE STUDENTS AT THE TIME OF ADMISSION IN THE HOSTEL

- 1) Bed Sheets
- 2) Mattress
- 3) Quilt for winter
- 4) Bed Linen
- 5) Pillow
- 6) Pillow Covers
- 7) Bucket and Plastic mug
- 8) Blanket
- 9) Toiletries
- 10) First aid box and medicines of personal use
- 11) Lock and keys
- 12) Photo(passport size)
- 13) All stationery items for their own use
- 14) Passport size photo of those whoo come to meet them and take them out of the campus
- 15) Registration form (Available on College Website)
- 16) Hostel undertaking signed by them and their parents (Available on College Website)
- 17) Portable rechargeable emergency light.

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Anots

Sh. J. Ammas
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