



GOVT. ENGINEERING COLLEGE, AJMER

(An Autonomous Institute of Govt. of Rajasthan)

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No. SECA/2019/1682-1684

Date : 06/07/2019

Minutes of the meeting held on 4th Jul, 2019 for ERP 2.0 implementation

A meeting was held on 4th Jul, 2019 in the principal chamber to discuss issues for implementing ERP 2.0 in the college. The following members attended the meeting:

1. Dr. Alok Khatri, HOD, ME Deptt and Store Officer
2. Sh. Tarun Aseri
3. Sh. Y.K. Gupta, PG Coordinator
4. Dr. K. G. Sharma, HOD, EE
5. Dr. H.S. Mewara, HOD, EIC
6. Sh. Praveen Gupta, Accounts Section
7. Sh. Himanshu Mathur, Accounts Section
8. Sh. Ajay Dadhich, I/C Electrical Estate
9. Dr. Ganpat Singh, HOD, Civil Engg
10. Dr. Rakesh Rathi, HOD, Computer Sc. Deptt.
11. Dr. Saroj Lakhawat
12. Mrs. Shalini Walia
13. Dr. Indira Rawat, I/C Library
14. Dr. V. C. Jain, HOD HSS Deptt & Chief Proctor
15. Dr. R.P. Sharma, I/C Time Table
16. Sh. S. N Tazi, ERP Coordinator
17. Sh. Dilip Sisodia, ERP Coordinator
18. Sh. Ravindra Singh, ERP Coordinator
19. Dr. Amit Chaturvedi, ERP Coordinator

The meeting was Chaired by Dr. Rohit Misra, Principal. At the outset, Chairman welcomed all the members in the meeting and following points were discussed in the meeting:

1. Proctor Section will take the online training from the IFW Creations Udaipur, organization which have developed this ERP software latest by 10th July, 2019 and promotes the students of First to Second year, Second to third year, and third to final year. After promoting these students they will give satisfaction report latest by 15th July, 2019. Proctor Section will start the work of issuing TC, character certificate, making ID Cards, no-dues, etc using ERP software from this session i.e. 2019-20. One NPIU faculty should be assigned from each department to support proctor section for the said work.

2. PG Coordinator with his team shall also undergo the training till 10th Jul, 2019 and upload as well as verify the PG student data till 15th Jul, 2019 and shall forward a satisfaction report to ERP Coordinator.

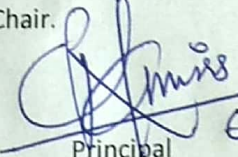
3. Establishment Section shall upload all the leave details including CL, PL, CCL, ML, etc latest by 12th July, 2019 and generate Identity Cards of all staff members. Establishment Section shall submit a satisfaction report to ERP Coordinator.

4. Accounts Section, I/C Library, I/C Exam Section, I/C Time Table, I/C and HODs of all other departments and sections shall also furnish a satisfaction report latest by 15th Jul, 2019.

5. Store has not started doing work on ERP till date. So, they will take online training from the IFW Creations Udaipur and start working for uploading the Dead-stock & Consumable registers on ERP and have to give a satisfaction report latest by 15th Jul, 2019.

6. I/C Transportation also have to take online training from the IFW Creations Udaipur till 10th Jul, 2019 and have to give a satisfaction report latest by 15th Jul, 2019.

The meeting ended with a vote of thanks to the Chair.


Principal 6/7/2019

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