



अभियान्त्रिकी महाविद्यालय, अजमेर

(राजस्थान सरकार का स्वायत्तशासी संस्थान)

रा. रा. मार्ग न.-8, बड़लिया चौराहा, नारेली मंदिर के पास, अजमेर-305025

Website: www.ecajmer.ac.in

Telephone: 0145-2971024

Email: principal@ecajmer.ac.in

क्रमांक : ECA/2019/368

दिनांक: 03.10.19

Office Order

Committees of following faculty and staff members are hereby constituted for organizing the 1st Alumni Meet of Engineering College Ajmer "MILAN-2019" on 12th October 2019 for the pass-out batches till 2006 (First six batches). Committees shall plan and execute the respective responsibility assigned to them for the smooth and successful conduction of First Alumni Meet.

Overall Coordination Committee	Dr. K. G. Sharma - Convener Dr. R. K. Motwani Dr. H. S. Mewara Sh. Vinod Kr. Verma Sh. Anurag Garg Sh. Vinesh Jain Sh. Dilip Sisodia Sh. Daulat Singh Dayma, DR(F)
Finance and Accounts	Dr. Manish Badlani - Convener Sh. Himanshu Mathur Sh. Praveen Gupta Sh. Prahlad Sharma Sh. Mahesh Meena
Press and Media	Dr. D. K. Jamuwa - Convener Dr. Neetu Sharma Sh. Sameer Mehrish Ms. Kavita Sharma
Invitation to Guests and Students, Registration (Online & on the Spot)	Dr. Pooja Tomar - Convener Ms. Jyoti Gajrani Dr. Adarsh Mangal Mrs. Shikha Gupta Sh. Ravinder Singh Smt. Anjali Choudhary
Stage Arrangements, Welcome & Stage Program at College & Outside venue	Dr. Saroj Lakhawat - Convener Dr. Anil Maheshwari Smt. Shalini Walia Sh. L.K. Dusad Dr. Shikha Agarwal
Light & Sound (Light, Generator, Cooler, Sound etc.)	Sh. Ajay Dadhich - Convener Sh. Mukesh Gupta Sh. Devendra Kumar Sanadhya Sh. Praveen Kumar Sharma Sh. Sushil Kumar Singh Sh. Vivek Katiyar
Documentation of each departmental minutes i.e. Alumni & Faculty; Alumni & Students.	Dr. Rekha Mehra - (ECE) Dr. Alok Khatri - (ME) Dr. Rakesh Rathi - (CS & IT)
Discipline (at College & at outside venue)	Dr. V. C. Jain, Chief Proctor - Convener All HoDs All Proctors Sh. Subhash Kumar
Banners, Certificates and Mementos (Designing, Purchasing & Distribution) for Alumni, Chief Guest and other dignitaries & Guests	Dr. Adarsh Mangal - Convener Dr. Suresh Sahu Dr. Amit Sharma Sh. Deepak Gupta



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Computer Facilities, Visual Display & Printing Web Designing (at College & Outside venue)	Dr. Rakesh Rathi - Convener Sh. Dinesh Kr. Khunteta Sh. Satyanarayan Tazi Sh. Gyan Singh Sh. Vishal Balani
Food Arrangements at College & Outside venue	Dr. Sandesh Trivedi - Convener Dr. Anand Bansal Sh. V. P. Sharma Dr. C. P. Jain Sh. Prahlad Sharma
Back Stage (at College & Outside venue)	Dr. Indira Rawat - Convener Dr. R. P. Sharma Sh. Guna Ram Dr. Deepak Jhanwar Sh. Ajay Agarwal Sh. Anil Kr. Tailor Sh. Tarun Kr. Aseri
Photography (video & pictures)	Dr. Amit Kr. Chaturvedi - Convener Sh. Prakash Meena Sh. Sanjay Singh Sh. Ravi Kr. Goyal Dr. Atul Vajpayee
Transportation Committee	Sh. Y. K. Gupta - Convener Sh. Dilip Gehlot Sh. Mool Chand Sh. Vivek Dubey
Stay Arrangement & Hospitality for Alumni & Families (for 11 th & 12 th Night)	Dr. Manish Badlani - Convener Sh. Harish Kr. Sharma Sh. Sameer Mehrish
Seating and tentage arrangement	Dr. Chandan Sharma - Convener Dr. D. Chaudhary Sh. Rajesh Kr. Raj Sh. Ganpat Singh Sh. Mahesh Manwani Sh. H. R. Choudhary Sh. Sunil Kumar Khinchi

The overall coordination committee may assign any responsibility to NPIU faculty members as per need basis. TPO and CAS Committees are requested to provide the student volunteers.


Principal

Copy to (through website): *SCA/2019/4515-4518*

1. All concerned for necessary action.
2. All Head of Departments & Section In-charges
3. Personal file of
4. Guard File