



# अभियान्त्रिकी महाविद्यालय, अजमेर

(राजस्थान सरकार का स्वायत्तशासी संस्थान)

रा. रा. मार्ग न.-8, बड़लिया चौराहा, नारेली मंदिर के पास, अजमेर-305025

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क्रमांक: 2103/अभ/अ/2019/382

दिनांक: 10/10/19

## Office Order (Revised)

Committees of following faculty and staff members are hereby constituted for organizing the 1<sup>st</sup> Alumni Meet of Engineering College Ajmer "MILAN-2019" on 12<sup>th</sup> October 2019 for the pass-out batches till 2006 (First six batches). Committees shall plan and execute the respective responsibility assigned to them for the smooth and successful conduction of First Alumni Meet.

Committee	Members	Member of Overall Coordination Committee to be contacted	Member of Accounts officer be contacted
Overall Coordination Committee	Dr. K. G. Sharma - Convener Dr. R. K. Motwani Dr. H. S. Mewara Sh. Vinod Kr. Verma Sh. Anurag Garg Sh. Vinesh Jain Dr. Saroj Lakhawat Sh. Dilip Sisodia Sh. Daulat Singh Dayma, DR(F)	-	-
Finance and Accounts	Dr. Manish Badlani - Convener Sh. Himanshu Mathur Sh. Praveen Gupta Sh. Prahlad Sharma Sh. Mahesh Meena	Sh. Daulat Singh Dayma, DR(F)	-
Press and Media	Dr. D. K. Jamuwa - Convener Dr. Neetu Sharma Sh. Sameer Mehrish Ms. Kavita Sharma	Sh. Vinod Kr. Verma	-
Invitation to Guests and Students, Registration (Online & on the Spot)	Dr. Pooja Tomar - Convener Ms. Jyoti Gajrani Dr. Adarsh Mangal Mrs. Shikha Gupta Sh. Ravinder Singh Smt. Anjali Choudhary	Dr. K.G. Sharma	Sh. Prahlad Sharma
Stage Arrangements, Welcome & Stage Program	Dr. Anil Maheshwari - Convener Smt. Shalini Walia Sh. L.K. Dusad Dr. Shikha Agarwal	Dr. R.K. Motwani	Sh. Prahlad Sharma
Light & Sound (Light, Generator, Cooler, Sound etc.)	Sh. Mukesh Gupta- Convener Sh. Devendra Kumar Sanadhya Sh. Praveen Kumar Sharma Sh. Sushil Kumar Singh Sh. Vivek Katiyar	Sh. Anurag Garg	Sh. Praveen Kr. Gupta
Documentation of each departmental minutes i.e. Alumni & Faculty; Alumni & Students.	Dr. Rekha Mehra - (ECE) Dr. Alok Khatri - (ME) Dr. Rakesh Rathi - (CS & IT)	Dr. R.K. Motwani	-
Discipline	Dr. V. C. Jain, Chief Proctor - Convener All HoDs All Proctors Sh. Subhash Kumar	Dr. H.S. Mewara	-
Banners, Certificates and Mementos (Designing, Purchasing & Distribution) for Alumni, Chief Guest and other dignitaries & Guests	Dr. Adarsh Mangal - Convener Dr. Suresh Sahu Dr. Amit Sharma Sh. Deepak Gupta	Sh. Dilip Sisodia	Sh. Himanshu Mathur
Computer Facilities, Visual Display & Printing Web Designing	Dr. Rakesh Rathi - Convener Sh. Dinesh Kr. Khunteta Sh. Satyanarayan Tazi Sh. Gyan Singh Sh. Vishal Balani	Sh. Vinesh Kr. Jain	Sh. Praveen Kr. Gupta



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Email: [principal@ecajmer.ac.in](mailto:principal@ecajmer.ac.in)

Committee	Members	Member of Overall Coordination Committee to be contacted	Member of Accounts officer be contacted
Food Arrangements	Dr. Sandesh Trivedi - Convener Dr. Anand Bansal Sh. V. P. Sharma Dr. C. P. Jain Sh. Prahlad Sharma	Sh. Anurag Garg	Sh. Prahlad Sharma
Back Stage	Dr. Indira Rawat - Convener Dr. R.P. Sharma Sh. Guna Ram Dr. Deepak Jhanwar Sh. Ajay Agarwal Sh. Anil Kr. Tailor Sh. Tarun Kr. Aseri	Dr. Saroj Lakhawat	Sh. Prahlad Sharma
Photography (video & pictures)	Dr. Amit Kr. Chaturvedi - Convener Sh. Prakash Meena Sh. Sanjay Singh Sh. Ravi Kr. Goyal Dr. Atul Vajpayee	Sh. Vinod Kr. Verma	Sh. Himanshu Mathur
Transportation Committee	Sh. Y. K. Gupta - Convener Sh. Dilip Gehlot Sh. Mool Chand Sh. Vivek Dubey	Sh. Vinod Kr. Verma	Sh. Praveen Kr. Gupta
Stay Arrangement & Hospitality for Alumni & Families (for 11 <sup>th</sup> & 12 <sup>th</sup> Night)	Dr. Manish Badlani - Convener Sh. Harish Kr. Sharma Sh. Sameer Mehrish	Dr. H.S. Mewara	Sh. Prahlad Sharma
Seating and tentage arrangement	Dr. Chandan Sharma - Convener Dr. D. Chaudhary Sh. Ganpat Singh Sh. Mahesh Manwani Sh. H. R. Choudhary Sh. Sunil Kumar Khinchi	Sh. Anurag Garg	Sh. Himanshu Mathur

The overall coordination committee may assign any responsibility to NPIU faculty members as per need basis. TPO and CAS Committees are requested to provide the student volunteers.

  
Principal

Copy to (through website):

1. All concerned for necessary action.
2. All Head of Departments & Section In-charges
3. Personal file of .....
4. Guard File