

## INVITATION FOR QUOTATION

TEQIP-III/2018/geca/Shopping/8

08-Jun-2018

To,

M/s

### Sub: Invitation for Quotations for supply of Goods

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period (In days)	Place of Delivery	Installation Requirement (if any)
1	Almirah	30	45	Govt. Engineering College, Ajmer	yes
2	Book Case	25	45	Govt. Engineering College, Ajmer	Yes
3	Book Trolley	2	45	Govt. Engineering College, Ajmer	Yes
4	Center Table	2	45	Govt. Engineering College, Ajmer	Yes
5	Chair	100	45	Govt. Engineering College, Ajmer	Yes
6	Chair For Faculty	53	45	Govt. Engineering College, Ajmer	Yes
7	Chair for Technician in Lab.	20	45	Govt. Engineering College, Ajmer	Yes
8	Class room furniture (table Chair Wooden set)	60	45	Govt. Engineering College, Ajmer	Yes
9	Computer Chair	185	45	Govt. Engineering College, Ajmer	Yes
10	Computer table	185	45	Govt. Engineering College, Ajmer	Yes
11	Faculty chair	4	45	Govt. Engineering	Yes

				College, Ajmer	
12	Faculty table	4	45	Govt. Engineering College, Ajmer	Yes
13	Fix Furniture Classroom	8	45	Govt. Engineering College, Ajmer	Yes
14	Lab Stool	600	45	Govt. Engineering College, Ajmer	Yes
15	Meeting Table Round	1	45	Govt. Engineering College, Ajmer	Yes
16	Open Racks for Books	50	45	Govt. Engineering College, Ajmer	Yes
17	Reading Table for Library	5	45	Govt. Engineering College, Ajmer	Yes
18	Sofa	3	45	Govt. Engineering College, Ajmer	Yes
19	Students Chairs	125	45	Govt. Engineering College, Ajmer	Yes
20	Table for Faculty	47	45	Govt. Engineering College, Ajmer	Yes
21	Table for lab.	150	45	Govt. Engineering College, Ajmer	Yes
22	Working table	20	45	Govt. Engineering College, Ajmer	Yes

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. Quotation,

3.1 The contract shall be for the full quantity as described above.

3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.

3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.

3.4 Applicable taxes shall be quoted separately for all items.

3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.6 The Prices should be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **45** days after the last date of quotation submission.

6. Evaluation of Quotations,

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

6.1 are properly signed ; and

6.2 confirm to the terms and conditions, and specifications.

7. The Quotations would be evaluated for all items together.

8. Award of contract:

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:

**Delivery and Installation - 90% of total cost**

**Satisfactory Acceptance - 10% of total cost**

10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.

11. You are requested to provide your offer latest by **10:00** hours on **23-Jun-2018** .

12. Detailed specifications of the items are at Annexure I.

13. Training Clause (if any) **Not Required**

14. Testing/Installation Clause (if any) **On site installation and Testing Required(price included in quotation)**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. Sealed quotation to be submitted/ delivered at the address mentioned below,  
N.H.8 , BARLIYA CIRCLE, NEAR NARELI TEMPLE, AJMER
17. We look forward to receiving your quotation and thank you for your interest in this project.

(Authorized Signatory)

Name & Designation

### Annexure I

S. N.	Item Name	Specifications
1	Almirah	Steel almirah size 1980mm(H)x900mm(W)x480mm(D) manufactured from 22 gauge for body and 20 gauge for doors. The Almirah should have four shelves making five compartments of standard size. The doors of almirah provided with stiffeners made of MS sheet spot welded to the doors. The almirah equipped with a special three way bolting device with tongue-in groove inter locking mechanism with six lever lock. The handle made from a non ferrous metal alloy, chrome plated. The complete almirah duly painted with synthetic enamel paint of approved shade in and outside.
2	Book Case	Size (Inch) 66x34x12 Compartments 04, Glass door in each compartment with lock properly painted made of iron weight between 25-30 kg.
3	Book Trolley	Standard Size Capacity 70-80 books supporting net in each side made of iron properly painted weight between 15-20 kg and wheels 04.
4	Center Table	6'X4'X21/2' sprit polished 4 legs 3 1/2"X3 1/4" Babool wood foot rest 2 1/2"X1 1/4" Babool wood, 3" above the ground. Two top support 2 1/2"X1 1/4" babool wood, four side 3 1/2"X1 1/4" Babool wood, top bidding teak wood top 19 mm thick board (century/green /kit ply) with 1 mm ISI mica wooden pattern. Boarder/Overhanging 2" with thickness of 31 mm in all side.
5	Chair	Seminar Chair with cushion seat, wooden back with writing pad. 28 mm. diameter tubular steel frame with enamel finish 2" thick, upholstered cushioned seat and wooden back. High pressure laminate top with writing pad. 18" seat height. 16" belly clearance.
6	Chair For Faculty	Revolving with High Back Revolving Chairs - Adjustable lumbar support and instant seat height adjustment. Heavy duty plastic strong base. Seat and back should be made up of 12mm thick hot pressed plywood upholstered with fabric and moulded Polyurethane foam (50mm thick. With density 40-50), together with moulded ABS seat and back covers. Minimum Dimensions: 900/ 455 x 500 x 530 mm
7	Chair for Technician in Lab.	Revolving Chairs - Adjustable lumbar support and instant seat height adjustment. Heavy duty plastic strong base. Seat and back should be made up of 12mm thick hot pressed plywood upholstered with fabric and moulded Polyurethane foam (50mm thick. With density 40-50), together with moulded ABS seat and

		back covers. Minimum Dimensions: 900/ 455 x 500 x 530 mm
8	Class room furniture (table Chair Wooden set)	Table : Mica Top 2X1.5X2.5 Chair : Seat Mica wooden back without Handle
9	Computer Chair	Revolving Chairs - Adjustable lumbar support and instant seat height adjustment. Heavy duty plastic strong base. Seat and back should be made up of 12mm thick hot pressed plywood upholstered with fabric and moulded Polyurethane foam (50mm thick. With density 40-50), together with moulded ABS seat and back covers. Minimum Dimensions: 900/ 455 x 500 x 530 mm
10	Computer table	Top bidding Teak wood, Top 19 mm thick board (Century/Green/Kit ply) with 1 mm ISI mica wooden pattern. Boarder/ Overhanging 2" with thickness of 31mm in all side. Mica Top, Two Side Covered with CPU Self 28" x 18" x 30"
11	Faculty chair	High back Executive Chair with PUARM PP Base, Adjustable Seating & Back PU Leatherite Tapestry Tilting Mechanism. Size:- Seat outer to Outer 20"x20" 24" with Handle Back Height:- 27" Weight:- 20" Foam:- Seat 2" 40 Density, Back 2" 28 Density
12	Faculty table	1.Size of Table:- 1500x900x750mm & also with the side unit. 2.Table top material:- The table top is made up of 25mm thick particle board with post formed finish. And the two rear sides are covered with 1.2mm thick PVC edge banding finish. 3.Legs:- The legs are made out of 18mm thick particle board with formed finish. 4.Modesty Panel:- The modesty panel is made out of 18mm thick particle board with four side edge banding finish. 5.The one side table top supported by 100x100mm pillar and another side supported with pedestal unit. 6.Pedestal:- The pedestal unit size of 375x600x600mm. The pedestal unit shall be made of 18mm thick pre laminated particle board in the same shade as of table top with three drawers. 7.Locking Arrangement:- Center locking arrangement is to be provided for all drawers.
13	Fix Furniture Classroom	Supplying and fixing of Institutional furniture for students in horizontal flooring, frame made out of 1" x 1" M.S. square pipe of 14 gauge duly properly welded, grinded and painted with enamel paint. The top, seat, front and back is to be made out of 19 mm thick I.S.I. marked block board of approved quality. One side of board is to be laminated by 1 mm thick approved sun mica sheet and other side painted with enamel paint, edges' of boards is to be covered by 18mm x 5mm M.P. teak wood bedding duly polished. The furniture is to be fixed properly and truly with the help of Rack Bolt etc. The furniture is to be as per approval of

		architectural drawings and the directions of Engineer- in – charge/E.C.A. committee made for the purpose. 8' length furniture Nos. Per Room Front Desk Each 2 Combined Set Each 18 Back bench Each 2 6' length furniture Front Desk Each 1 Combined set Each 9 Back bench Each 1
14	Lab Stool	Size:- 12" X 12" X 24" legs made of Babool wood 45 X 745 mm with spirit polish, top made of board (Century/Green/Kit ply) 19 mm thick with mica 1 mm thick (ISI) at top. With teak wood bidding at sides. Supports between all four legs at 6" from bottom. Side & Foot rest wood 2" X ¾ "overhanging 1" in all sides
15	Meeting Table Round	Wooden round conference table 40' running Size: 40' X 3' X 3' Sprit Polished Four legs 3 ½" X3 ½ " Babool Wood, Foot rest 2 ½" X 1 ¼" Babool wood, 3" above the ground . Two top support 2 ½" X 1 ¼" Babool wood , Four side 3 ½" X1 ¼ " Babool wood, Top bidding Teak wood Top 19 mm thick board (Century/Green/Kit ply) with 1 mm ISI mica wooden pattern. Boarder/ Overhanging 2" with thickness of 31mm in all side. Foot rest 6" above the ground
16	Open Racks for Books	Size (Inch) 74x35x16 Compartments 05, Holed Angles 16 gauge, GI Sheet 20 gauge, supporting strips in each compartment 02, properly painted made of iron weight between 30-35 kg.
17	Reading Table for Library	Size: 6'X4'X2½' Sprit Polished Four legs 3 ½" X3 ½ " Babool Wood, Foot rest 2 ½" X 1 ¼" Babool wood, 3" above the ground . Two top support 2 ½" X 1 ¼" Babool wood , Four side 3 ½" X1 ¼ " Babool wood, Top bidding Teak wood Top 19 mm thick board (Century/Green/Kit ply) with 1 mm ISI mica wooden pattern. Boarder/ Overhanging 2" with thickness of 31mm in all side.
18	Sofa	2 Seater sofa made with a robust MS structure, SS Legs, plywood and PU foam cladding, upholstered with fabric/art leather
19	Students Chairs	Chair Seat sunmica back wooden Without Handle
20	Table for Faculty	Top bidding Teak wood, Top 19 mm thick board (Century/Green/Kit ply) with 1 mm ISI mica wooden pattern. Boarder/ Overhanging 2" with thickness of 31mm in all side. Mica Top Board, One Cupboard, One Drawer: 4' X 3' X 2.5', Foot rest 2 ½" X 1 ¼" Babool wood, 4" above the ground.
21	Table for lab.	6' X 3' X 3' Sprit Polished Four legs 3 ½" X3 ½ " Babool Wood, Foot rest 2 ½" X 1 ¼" Babool wood, 3" above the ground . Two top support 2 ½" X 1 ¼" Babool wood , Four side 3 ½" X1 ¼ " Babool wood, Top bidding Teak wood Top 19 mm thick board (Century/Green/Kit ply) with 1 mm ISI mica wooden pattern. Boarder/ Overhanging 2" with thickness of 31mm in all side. Foot rest 6" above the ground

22	Working table	<p>6' X 3' X 3' Sprit Polished, Four legs 3 ½" X 3 ½" Babool Wood, Foot rest 2 ½" X 1 ¼" Babool wood, 3" above the ground . Two top support 2 ½" X 1 ¼" Babool wood , Four side 3, Top 19 mm thick board (Century/Green/Kit ply) with 1 mm ISI mica wooden pattern. Boarder/ Overhanging 2" with thickness of 31mm in all side.,½" X 1 ¼ " Babool wood, Top bidding Teak wood, Foot rest 6" above the ground Four legs 3 ½" X 3 ½ " Babool Wood, Foot rest 2 ½" X 1 ¼" Babool wood, 3" above the ground .Two top support 2 ½" X 1 ¼" Babool wood ,Four side 3 ½" X 1 ¼ " Babool wood, Top bidding Teak woodTop 19 mm thick board (Century/Green/Kit ply) with 1 mm ISI mica wooden pattern. Boarder/ Overhanging 2" with thickness of 31mm in all side.Foot rest 6" above the ground 6' X 3' X 3' Sprit Polished Four legs 3 ½" X 3 ½ " Babool Wood, Foot rest 2 ½" X 1 ¼" Babool wood, 3" above the ground .Two top support 2 ½" X 1 ¼" Babool wood ,Four side 3 ½" X 1 ¼ " Babool wood,Top bidding Teak woodTop 19 mm thick board (Century/Green/Kit ply) with 1 mm ISI mica wooden pattern. Boarder/ Overhanging 2" with thickness of 31mm in all side. Foot rest 6" above the ground 6' X 3' X 3' Sprit Polished Four legs 3 ½" X 3 ½ " Babool Wood, Foot rest 2 ½" X 1 ¼" Babool wood, 3" above the ground .Two top support 2 ½" X 1 ¼" Babool wood ,Four side 3 ½" X 1 ¼ " Babool wood,Top bidding Teak wood Top 19 mm thick board (Century/Green/Kit ply) with 1 mm ISI mica wooden pattern. Boarder/ Overhanging 2" with thickness of 31mm in all side.Foot rest 6" above the ground</p>
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**FORMAT FOR QUOTATION SUBMISSION**

(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To:

\_\_\_\_\_  
\_\_\_\_\_

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
<b>Total Cost</b>							

Gross Total Cost (A+B): Rs. \_\_\_\_\_

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of ————— months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_