



ENGINEERING COLLEGE, AJMER

(An Autonomous Institute of Govt. of Rajasthan)

Badliya Circle, N. H. - 8, Near Nareli Jain Temple,

Ajmer, Rajasthan - 305025

TEQIP Cell

www.ecajmer.ac.in

E-mail: teqip@ecajmer.ac.in

☎ 0145-2971024

Ref: ECA/TEQIP-III/2020/1085

Date: 02/11/2020

Minutes of 9th Mentor-Mentee Meeting held online on 13th October 2020 at 2.30 PM

Mentor: Prof. N.C. Shivaprakash (IISc Bangalore) Mentee Institute: Engineering College, Ajmer

Venue : Conference Hall, Engineering College Ajmer
Date : 13th October 2020
Attendees : Prof. N. C. Shivaprakash, Mentor (through Google meet)
Dr. U. S. Modani, Principal
Mr. Amit Dhotia, D.R. (Finance)
Dr. H. S, Mewara, TEQIP Coordinator
Dr. S. Trivedi, NO, Academics, TEQIP
Dr. M. Badlani, NO, Finance, TEQIP
Mr. T. K. Aseri, N.O. Procurement, TEQIP
Dr. C. P. Jain, ANO (P)

Agenda items:

1. To confirm and approve the minutes of 8th Mentor – Mentee held on 16th September 2020.
2. Action Taken Report on the previous Mentor's meeting held on 16th Sep 2020
3. To discuss the planned procurement, academic activities, IoC against PLA of 10 Crore fund.
4. EMP , EAP and twinning activities
5. Any other matter

At the outset, Dr. U. S. Modani, Principal welcomes the Hon'ble Mentor Prof. N. C. Shivaprakash and all other present in the online meeting. After formal introduction of all the members present, the meeting has started. The TEQIP Coordinator presented the status of the project,

1. To confirm the minutes of previous meeting held with the Mentor on 16th September, 2020.

The minutes of the previous mentor's meeting held on 16th September 2020 has been approved.

2. Action Taken Report on the previous Mentor's meeting held on 16th Sep 2020.

The TEQIP coordinator presented the Action Taken Report and same has been appended in Annexure I.



ENGINEERING COLLEGE, AJMER

(An Autonomous Institute of Govt. of Rajasthan)

Badliya Circle, N. H. - 8, Near Nareli Jain Temple,

Ajmer, Rajasthan - 305025

www.ecajmer.ac.in

E-mail: teqip@ecajmer.ac.in

☎ 0145-2971024

TEQIP Cell

- 3, To discuss the planned procurement, academic activities, IoC against PLA of 10 Crore fund.

Procurement:

- (a) Mentor has requested to expedite all the procurement activities through GeM / State NIC CPP / Central NIC CPP portals before 31st December, 2020.
- (b) The Mentor has appreciated the progress of procurement expenditure. Further, it was suggested to constitute the following core committee to monitor all activities of TEQIP-III project .

1. Chairman : Principal
2. Member Secretary: TEQIP Coordinator
3. Member: DR Accounts
4. Members: Head of departments
5. Special Invitees : Coordinators of different activities

- The core committee will meet once in a week, to evaluate and expedite the TEQIP-III, procurement related work. Further, minutes of each meeting will be sent to mentor.
- (c) The Mentor has appreciated the procurement packages planned and suggested some revision in allocation under procurement. The packages were discussed and finalized as follow:

S.No.	Package Name	Amount (in Lakh)	Mode of procurement
1.	Advanced Geotechnical Lab	9.00	NIC CPP
2.	Learning Management Software System	3.00	Direct Contract
3.	Online Lecturing Facility for 70+38 = 108 faculty members	20.00	GeM
4.	Audio Facility for Conference Room	5.00	GeM/ NIC CPP
5.	Diesel Generator (75 KVA)	38.00	GeM

- (d) The mentor has suggested to procure Diesel Generator & package of UPS may be dropped based on the utility. Further, the Mentor has suggested developing at least one lecture



ENGINEERING COLLEGE, AJMER

(An Autonomous Institute of Govt. of Rajasthan)

Badliya Circle, N. H. - 8, Near Nareli Jain Temple,

Ajmer, Rajasthan - 305025

www.ecajmer.ac.in

E-mail: teqip@ecajmer.ac.in

☎ 0145-2971024

TEQIP Cell

studio with state-of-the art audio-video recording facility. For this the budget allocated to package namely "Online UPS" may be reallocated after discussion with concern HODs of departments.

- (e) The Mentor further suggested procuring online lecturing facility for all faculty members including NPIU faculty members.

Academic Activities

- (a) The mentor appreciated the progress of academic activities organised so far..
- (b) Mentor has requested to increase the existing allocation budget from Rs. 250.00 lakhs to Rs. 255.00 lakhs to execute various activities.
- (c) In the remaining time of the TEQIP-III project, following activities were proposed with approximate budget and the same was approved :

S.No.	Activity Detail	Amount (in Lakh)
i.	Two International Conferences in December 2020 and January 2021	5.00
ii.	Professional Development Course	9.00
iii.	Future Skill Training	3.00
iv.	PhD Fee Reimbursement	4.00
v.	STC / FDP	3.00
vi.	Remedial Classes	2.00
vii.	Expert Lecture Series	2.00

- (d) NO (Academic) was requested to make efforts to increase / develop employability skills such as communications, analytical, creative thinking, etc. to the student. Mentor has requested to initiate different activities for slow learner students.
- (e) NO (Academic) was requested to plan at least one activity under each 11 academic heads.

Incremental Operating Cost Activities

- (a) The NO (F) presented the status of IOC fund and the other committed liabilities under this head.
- (b) Mentor suggested keeping the provision of TEQIP-III staff salary for the month of April 2021 for completion of project work.



ENGINEERING COLLEGE, AJMER

(An Autonomous Institute of Govt. of Rajasthan)
Badliya Circle, N. H. - 8, Near Nareli Jain Temple,
Ajmer, Rajasthan - 305025

www.ecajmer.ac.in

E-mail: teqip@ecajmer.ac.in

☎ 0145-2971024

TEQIP Cell

4. EMP, EAP and twinning activities:

EMP Activities

- EMP coordinator was requested to initiate different activities such as solid waste management, rain water harvesting, eco-friendly system in the campus.
- Further, mentor has suggested developing hygiene environment in the institute, for students as well as staff of the institute. For this, Mentor has suggested to install reverse osmosis (RO) water facility in each building and maintain the toilet / wash rooms.
- Further, EMP coordinator was suggested to check the RAMP facility at the entrance of each academic building.

EAP Activities

The mentor requested EAP coordinator to organise some events.


Twinning Activities

Under twinning, every department should request VJTI to arrange at least one expert lecture per week.

5. Any other matter

- Mentor has suggested to make necessary efforts for improving score in performance audit.
- Regarding PhD fee reimbursement for Mr. K. Anil Kumar, NPIU faculty, it was decided to reimburse the same for the period of the candidate in the college.
- Mr. Amit Dhotia, DR Finance has appreciated the work culture followed in TEQIP-III project related activities.

The meeting ended with vote of thanks to one and all presented.


Dr. U. S. Modani
Principal

Hon'ble Mentor for approval please



(N C Shivaprakash, Mentor)

